

# The Bancroft Players

## Year ending 30 June 2013

The Bancroft Players (the Society) is an incorporated association governed by rules sealed on 25 September 1981 and is registered with the Charity Commission - number 283439. The principal activity is the education of the public in the arts, particularly the dramatic arts and to further the development of public appreciation and taste in the said arts. Trustees of the Society are the officers and members of the Executive Committee who are elected annually.

OFFICERS: President - Richard Whitmore; Chair - Tim Hallas; Secretary - Sue Mellor; Treasurer - Keith Crook; Theatre Manager - Les Edwards; Artistic Director - Rory Reynolds; Business Manager - Julian Newman Turner; Production Manager - none

ELECTED MEMBERS: Leanne Campbell-Phillips, Noel Downes, Paula Downes, Nicki Pope, Zara Schafer

CUSTODIAN TRUSTEES: John Coxall, Roger Hawkins, Richard Whitmore, Peter Willmott

Address: The Queen Mother Theatre, Hitchin, SG4 9SP      Bankers: Santander, Barclays

### TRUSTEES REPORT

The Society presented 15 productions. The Theatre was hired for dramatic, musical and other presentations. The Society maintains the QMT to a standard expected of a major public building. A major 30-year update was undertaken. Financially the season was the most successful in the history of the Society.

Approved by the Trustees and signed on behalf of them all.

Les Edwards, Chair

Date

### FINANCIAL STATEMENT

#### Balance Sheet as at 30 June 2013

	<b>2012-13</b>	2011-12
<b>Fixed Assets</b>		
Building	558,663	558,663
<b>Current Assets</b>		
Bank and Cash (see page 2)	14,485	20,070
Bar stock	1,411	2,593
Prepayments	1,035	4,187
Debtors - VAT recovered	4,389	4,778
<b>Total Assets</b>	579,983	590,291
<b>Current Liabilities</b>		
Advance receipts	2,202	1,702
Creditors	0	0
<b>Total Assets less Current Liabilities</b>	<b>577,781</b>	<b>588,589</b>

#### Represented by the following Funds:

	<b>General</b>	<b>Building</b>		
Opening Balance	29,926	558,663	588,589	594,025
Additions				
Transfers in Year				
Surplus/(Deficit) in Year	(10,808)		(10,808)	(5,436)
Closing Balance	19,118	558,663	<b>577,781</b>	<b>588,589</b>

Approved by the Trustees and signed on behalf of them all.

Keith Crook, Treasurer

Date

#### Notes to the accounts

The financial statement has been prepared (1) in accordance with the Charity Commission Statement of Recommended Practice together with applicable accounting standards (2) on a cash basis and (3) under the historical cost convention. Income is recognised when it is due. Direct income relates to the promotion of the society's objects through the use of the Theatre. Grants, interest and tax recoverable are accounted for when received. Hire income is recognised when the hire is due. Expenditure is accounted for on receipt of the invoice. Figures are shown net of VAT; within the Partial Exemption regulation all the Input Tax was recovered. The Queen Mother Theatre is built on land which is leased from North Herts District Council for a term of 99 years from 1983; the rent for the whole term was paid then. The Trustees discontinued depreciation in 2002.

<b>Receipts and Payments</b>		<b>2012-13</b>	2011-12
<b>Receipts</b>	Productions and professional events	32,483	31,694
	Subscriptions and donations less grants	11,375	8,957
	Hire charges	19,136	14,294
	Bar and coffee sales	9,520	8,499
	200 club and sundry income	<u>1,692</u>	<u>1,317</u>
		<b><u>74,207</u></b>	<b><u>64,761</u></b>
<b>Payments</b>	Theatre	35,236	30,841
	Publicity including information to members	5,594	6,315
	Administration including credit card charges	<u>4,295</u>	<u>4,479</u>
		<b><u>45,125</u></b>	<b><u>41,635</u></b>
<b>Operating Surplus</b>		<b>29,082</b>	23,126
Exceptional Payments (Non capitalised items)		(43,556)	(35,820)
<b>Surplus for the year</b>		(14,474)	(12,694)
Exceptional Receipts		<u>3,665</u>	<u>7,258</u>
<b>Surplus / (Deficit) in Year</b>		<b>(10,808)</b>	(5,436)
<b>Cash</b>	Bank accounts	14,335	19,920
	Bar	150	150
	Uncleared receipts less payments	0	0
<b>Bar</b>	Sales	<u>22,940</u>	<u>21,094</u>
	Purchases	(13,372)	(14,896)
	Opening stock	(2,593)	(1,563)
	Closing stock	<u>1,411</u>	<u>2,593</u>
	Cost of Bar Sales	(14,554)	(13,866)

### Production Surpluses

#### Main Shows

6,665 Calendar Girls  
3,214 Frankenstein  
3,021 Swingtime  
4,216 The Railway Children  
1,129 Dick Barton  
4,630 Hay Fever

#### Studio Shows

913 Closer  
1,265 The Glass Menagerie  
640 The Pitchfork Disney  
428 Spur of the moment  
1,433 Tales of the unexpected

#### Youth & Juniors

2,998 Romeo & Juliet  
2,098 Road  
1,226 Shangalang  
917 Zombie Prom

Production Indirect Costs: Stock Items: £1,717; Production Committee: £ 401

### EXAMINER'S REPORT

This report on the accounts of the Bancroft Players for the year ended 30 June 2013, which are set out in the Annual Report, is in respect of an examination carried out under Section 43 of the Charities Act 1993. As the trustees of the Bancroft Players you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act (1993) do not apply. It is my responsibility to issue this report in accordance with the terms of Regulation 7 of the Charities (Accounts and Reports) Regulations 1995. My examination was carried out in accordance with the general directions given by the Charities Commission under section 43(7)(b) and to be found in the Directions and Guidance Notes issued by the Charities Commission. That examination includes a review of the accounting records kept by the Bancroft Players and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts. In connection with the examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act to prepare accounts which accord with the accounting records and comply with the requirements of the Act, have not been met; or to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Savage

Date: